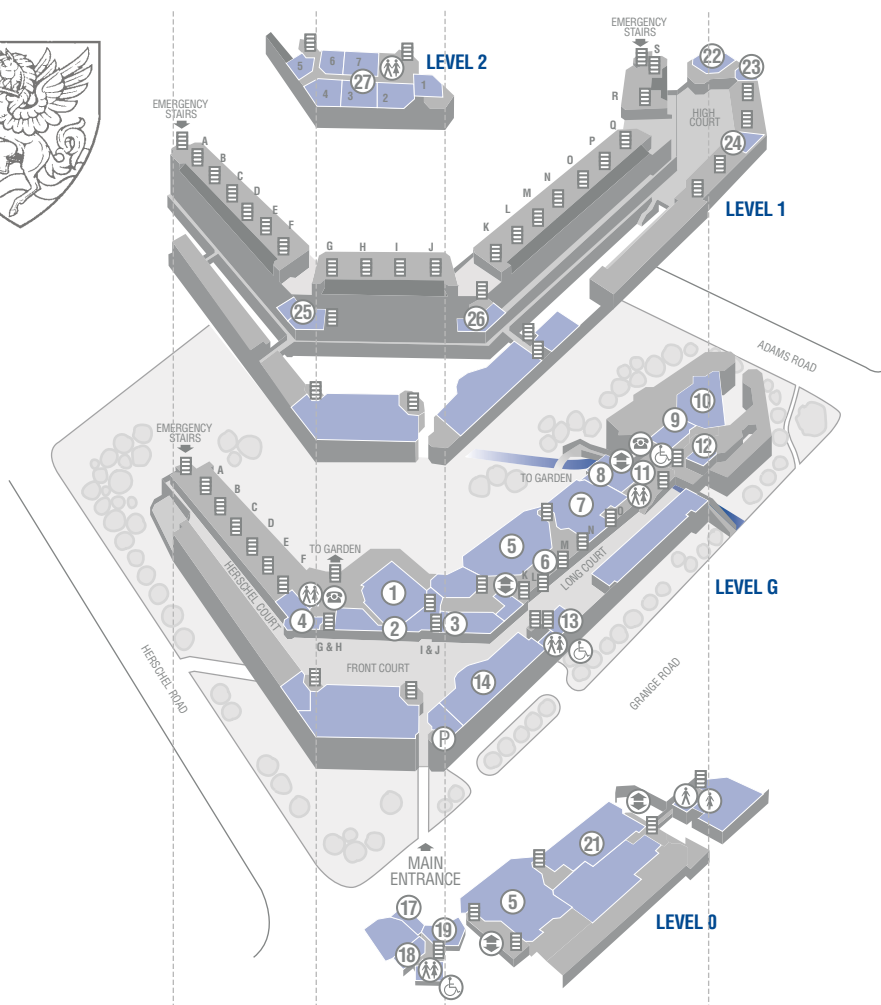




ROBINSON COLLEGE
Cambridge



*Information for
Conference Delegates*



KEY



Disabled toilets



Toilets



Porters' Lodge / Reception



Telephone



Lift



Stairs

Level G

- 1 Auditorium
- 2 Auditorium Lounge & Foyer
- 3 Auditorium Conference Office
- 4 Games Room
- 5 Dining Hall
- 6 Balcony
- 7 Bar
- 8 JCR
- 9 Umney Lounge
- 10 Umney Theatre
- 11 Umney Conference Office
- 12 TV Room
- 13 Linnett Room
- 14 Chapel

Level 0

- 17 Seminar Room
- 18 Cloakroom
- 19 Garden Room
- 5 Dining Hall
- 21 Garden Restaurant

Level 1

- 22 Music Room
- 23 Music Practice Room
- 24 High Court Sets
- 25 Teaching Rooms A & B
- 26 J8

Level 2

- 27 Teaching Rooms 1-7

Robinson College, Grange Road, Cambridge CB3 9AN UK

Tel: +44 (0)1223 339100 Fax: +44 (0)1223 315094

e-mail: conference@robinson.cam.ac.uk www.robinson.cam.ac.uk/conferences

design: gda 01223 833333 www.granta-design.com 06/08

Information for Delegates

Keys and Security

Each visitor will be given a bedroom key on arrival. You are strongly recommended to ensure that the door is locked and windows are closed whenever your room is unoccupied. Please vacate your room on the day of departure, lock the door and RETURN THE KEY TO THE PORTERS' LODGE by 09:30. A charge will be made if it is not returned.

Car parking

Parking is available on the roads surrounding the College, unless other arrangements have been made. Please park on the College side of the road and avoid obstructing driveways and entrances. Please record your car registration number at the Porters' Lodge.

Badges

It would be helpful to College staff if delegates could wear their badges at all times.

Smoking Policy

Smoking is NOT permitted in any private or public room of the College, including bedrooms, or in any staircase, hallway, walkway or balcony. There are two areas where smoking is permitted: Long Court and Front Court from the bottom of the steps leading to High Court to the start of Herschel Court (between 8am and 11pm) only, and the gardens/grounds in general.

Accommodation

Bedrooms are supplied with soap and towels; extra blankets may be obtained from the bedmaker on request. Rooms are serviced daily. Visitors are asked not to interfere with the fittings or fixtures in the room; or with the belongings of the regular occupants. Tea and coffee making facilities are provided in all bedrooms. The supplies will be replenished by the bedmaker. Electrical adapters are available from the Porters' Lodge.

Vacating rooms

On the day of departure VISITORS ARE REQUIRED TO VACATE BEDROOMS AND RETURN KEYS TO THE PORTERS' LODGE BY 09.30 to enable the rooms to be serviced for incoming guests. A storage area for luggage will be provided.

Personal property

The College does not accept any responsibility or liability in

respect of loss or damage to any property brought on to the premises by or on behalf of any persons.

Gate times

The main gate by the Porters' Lodge is closed at midnight but a porter is on duty all night, and you may enter after midnight by ringing the bell. If you know in advance that you are going to return after midnight, it would be helpful if the porter could be informed beforehand. The main gate is usually open at 06.00; departure before this time can be arranged with the porter.

Meals

Breakfast is available in the Garden Restaurant up to 09.00. The times and locations of other meals will be notified to you by your Conference Organiser. The entrance to the Garden Restaurant is down the steps opposite the Umney entrance. Where self-service meals are provided, a system of self-clearing will be in operation. Please deposit your tray and dirty crockery in the trolleys provided.

Bar

The College Bar is normally open in the evenings (Monday - Saturday 18.00-23.00; Sunday 19.00-22.30) unless specific arrangements have been made.

Internet Access

Free, wired internet access is available in all bedrooms and wireless internet access is available in public areas of the College.

Mail

Incoming mail will be distributed daily. Outgoing, stamped mail can be posted in the Porters' Lodge. Stamps are on sale in the Porters' Lodge.

Telephone call boxes

Public telephones can be found on the Umney Foyer, taking cash, phonecards and credit cards. Change is available from and phone cards can be purchased in the Porters' Lodge.

Newspapers

Newspapers should be ordered by 17.00 from the Porters' Lodge and collected and paid for on the following morning.

Television room

There is a television room on the Umney Foyer.

Launderette

There is a token-operated launderette and ironing room. Tokens and irons can be obtained from the Porters' Lodge.

Drinks, snacks etc

Vending machines for hot and cold drinks and chocolate bars etc. can be found in the Bar/JCR Foyer area. Change is available in the Porters' Lodge.

Gardens

You are welcome to walk in the College gardens, which contain a number of interesting and unusual trees and plants, both native and exotic.

Illness

The College has no resident medical staff. In case of illness (or accident) the porter on duty will advise on how to obtain medical assistance.

Fire

Instructions dealing with the way of escape are posted in every room. Please read these instructions carefully when you arrive and familiarise yourself with the arrangements described.

Emergencies

In the event of an emergency, please contact the Porters' Lodge.

Taxis

The Porters' Lodge can arrange taxis on request.

Gratuities

All charges include a service charge.

Other residents

There are always some members of the College, senior and junior, in residence all the year round, whose rooms may be near to those occupied by visitors. Your co-operation is requested in keeping noise, especially late at night, to a minimum.

The College Library is not available for use by conference delegates.

Finally, if you have any comments or complaints regarding your stay at Robinson College we would be grateful if you could let us know.

Inside this envelope is the key to your room



We hope you have a pleasant stay

Welcome to Cambridge

The City of Cambridge is one of the most important and beautiful in the country, famous throughout the world for its University and colleges. Cambridge retains the ambience of a historic medieval town, yet it is also the birthplace of some of the most recent scientific advances. It is the seat of one of the two oldest universities in the British Isles. The first college, Peterhouse, was founded in 1284 and Robinson is the newest college. Cambridge offers many attractions including guided tours of the colleges, cinemas, frequent concerts, a sports hall, swimming pools, parks, excellent shops and an attractive open market.

Welcome to Robinson College

The College owes its existence to a single benefactor, the late Sir David Robinson. The founder was born in Cambridge in 1904. After attending the County School, he worked for some years in his father's bicycle shop; in 1930, however, he took over a garage in Bedford and soon developed it into a large and prosperous firm. In the early fifties he was one of the first to venture into the new television business.

In 1954 he founded Robinson Rentals, which thrived and became the basis of a considerable fortune. In 1966 he moved to Newmarket, where he had already set up a highly successful racing stable.

Planning for a College began in 1973 when trustees were appointed. As the result of a limited competition organised by the RIBA, Gillespie, Kidd and Coia of Glasgow were appointed design architects.

The College received the award for architectural excellence from the Royal Institute of British Architecture for buildings completed between 1976 and 1980.

Academic operations started when a small number of graduate students were admitted in 1977 and were joined by the first undergraduates in October 1979. The first large entry of undergraduates, however, was admitted in October 1980.

The College now has 65 Fellows, 350 undergraduates and 150 graduates, engaged in every branch of study the University offers, and in an equally wide range of research.